

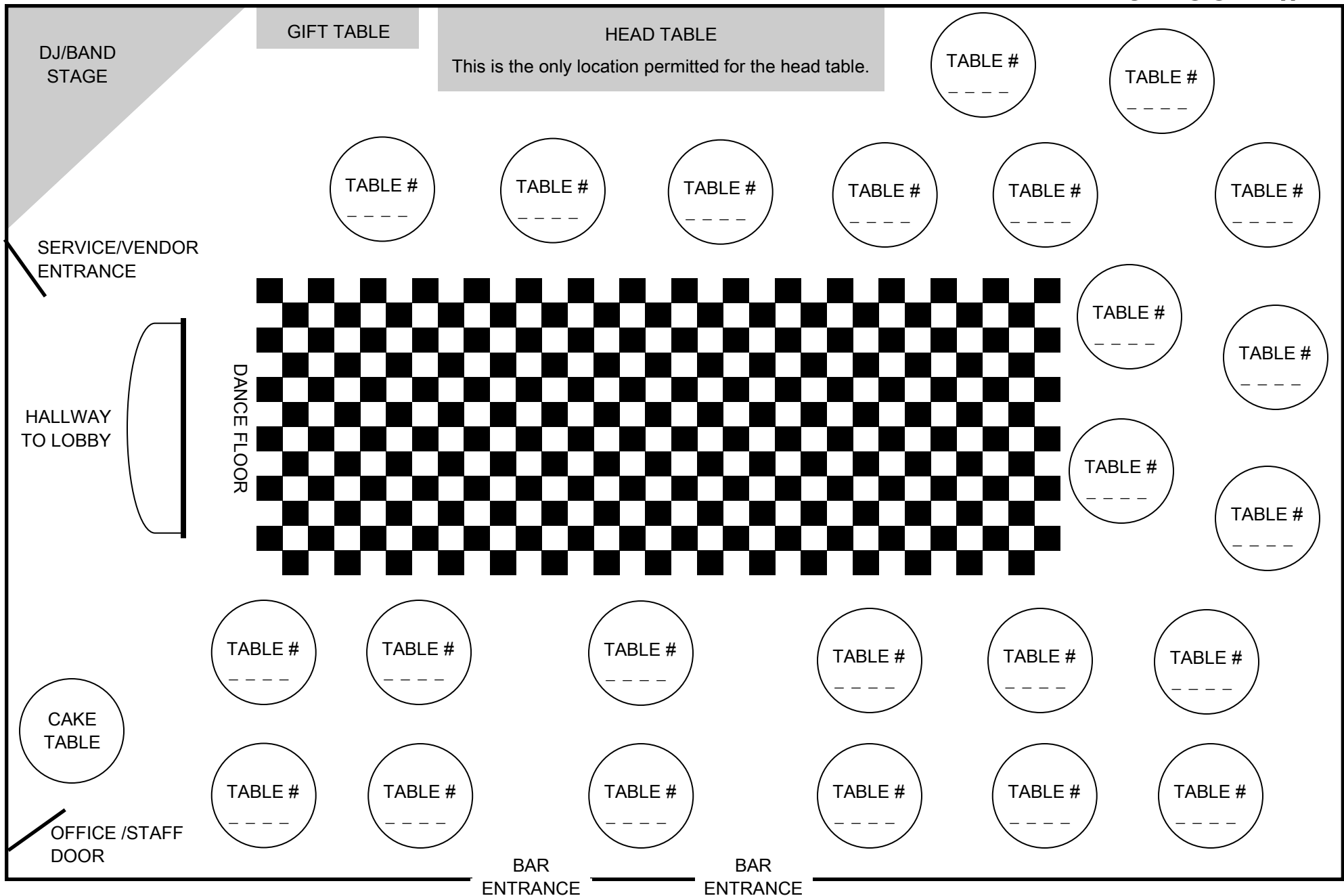
Minimum guest count of 160 is required for Fridays, 180 for Saturdays and 140 for Sundays. Maximum capacity is 250 including head table.

Head tables are 8 foot for every 4 people. Guest tables are 72 inches and are set for 10 people.

Seating charts are due no later than noon the Tuesday before your event.

Please refer to section IV Guaranteed Attendance/Head Count/Seating for details and guidelines.

Ballroom # 1



Name _____ Event Date _____